

ITEM NO. \_\_\_\_\_

PREPARED BY: Diep Tran

COMMISSIONER \_\_\_\_\_

APPROVED BY: Lisa Kelly

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RESOLUTION APPROVING CONTRACT IN THE AMOUNT NOT TO EXCEED \$377,681.00 WITH NURRE GLASS CO., INC. FOR PROVIDING CONSTRUCTION SERVICES FOR WINDOW MODERNIZATION AT 157 POPLAR; AND THIS ITEM REQUIRES EXPENDITURE OF COUNTY CIP FUNDS IN THE AMOUNT OF \$377,681.00 FROM THE FY 2009-2010 BUDGET FOR CIP NUMBER 307372, 157 POPLAR. SPONSORED BY COMMISSIONER MIKE CARPENTER.

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**WHEREAS**, The County intends to renovate and restore to full operation the Shelby County Office Building (SCOB) at 157 Poplar as part of a comprehensive plan for office space efficiency in its downtown buildings; and

**WHEREAS**, The County has the need to replace the windows at the Shelby County Office Building; and

**WHEREAS**, Sealed bids were requested and received on March 2, 2010, with the lowest responsive bid meeting specifications being submitted by Nurre Glass Co., Inc. in the amount of \$377,681.00; and

**WHEREAS**, Funds in the amount of \$377,681.00 are available in the FY 2009-2010 budget for CIP Project Number 307372, 157 Poplar; and

**WHEREAS**, It is necessary to appropriate funds in the amount not to exceed \$377,681.00 for this contract.

**NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE**, That the expenditure of funds in the amount not to exceed \$377,681.00 for window modernization at the Shelby County Office Building, 157 Poplar is hereby approved.

**BE IT FURTHER RESOLVED**, That funds in the amount not to exceed \$377,681.00 be and are hereby appropriated from CIP Project Number 307372, 157 Poplar.

**BE IT FURTHER RESOLVED**, That the County Mayor is hereby authorized to execute any and all documents necessary to the intents of this resolution, executed copies of which documents shall be placed on file in Contracts Administration and Purchasing Department.

**BE IT FURTHER RESOLVED**, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in an amount not to

exceed \$377,681.00 to Nurre Glass Co., Inc. for the purposes contained in this resolution and to take proper credit in their accounting therefor.

\_\_\_\_\_  
Joe Ford  
Interim County Mayor

Date \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of County Commission

ADOPTED \_\_\_\_\_

## SUMMARY

### I. Description of Item

The Shelby County Office Building (SCOB) was constructed in 1959. It contains five stories, including the basement, and provides approximately 59,000 square feet of conditioned office space. Current building occupants include: Election Commission, Jury Commission, and the District Attorney General's (DAG) Office. The building furnishings, mechanical systems, electrical systems, and supporting infrastructure are approximately 50 years old and well beyond their intended useful life. The County intends to renovate and restore to full operation the SCOB, as part of a comprehensive plan for office space efficiency in its downtown buildings. The project pertains to the removal of existing single pane glazing from 410 windows on the first floor to the fourth floor of the building, and replace with 1" double pane glazing or 1/4" spandrel glazing.

The attached resolution recommends approval of a contract with Nurre Glass Co., Inc. for the provision of window modernization at 157 Poplar. Nurre Glass Co., Inc. submitted the lowest responsive bid with a 100% LOSB participation in the amount of \$377,681.00. Funds are available in the FY 2009-2010 Budget for CIP Project Number 307372, 157 Poplar.

### II. Source and Amount of Funding

#### A. Amount Expended/Budget Line Item

#### **FY 2009-2010 CIP PROJECT NO. 307372, 157 POPLAR**

Original Allocation	\$5,000,000.00
Prior Appropriations – Other Resolutions	(\$1,286,516.00)
Prior Budget Amendments – Other Resolutions	(105,000.00)
Pending Appropriations – Other Resolutions	<u>(1,685,024.00)</u>
Unappropriated Balance	\$1,923,460.00
This Appropriation	<u>(377,681.00)</u>
Unappropriated Balance, if Approved	<u>\$1,545,779.00</u>

#### B. All Costs (Direct/Indirect)

Contract Amount	\$377,681.00
Total Projected Expense	<u>\$377,681.00</u>

#### C. Additional or Subsequent Obligations or Expenses of Shelby County

None.

### III. Contract Items

#### A. Type of Contract: County/Contractor Agreement

- B. Terms – Contractor shall execute the entire work described in the Contract Documents within twenty four (24) weeks from the actual start date as specified in the written “Notice to Proceed”.

**IV. Additional Information Relevant to Approval of this Item**

Administration recommends approval of this Resolution.